

RECRUITMENT

With more than 3200 employees worldwide, ETS is the world's largest private educational assessment and research organization. Our mission is to advance quality and equity in education worldwide. ETS's assessment tools, such as the TOEFL® tests and the TOEIC® tests, are internationally recognized in the world of Education and Business.

ETS Global BV, whose headquarters is based in Amsterdam, The Netherlands, is currently recruiting a:

Financial Accounting and Reporting Specialist: Note : Only applications with a motivation letter will be accepted

Main duties:

Reporting to the International Financial Controller, your responsibilities will be as follows:

- Supporting production of monthly and yearly accounts, closing and reporting for the head-office branch in the Netherlands,
- Being a back-up to International Financial Controller and Finance Director in preparing consolidated monthly and annual accounts, forecasts and budgets,
- Participating and support in external and internal (tax) audits,
- Supporting with the Dutch corporate tax returns, review of local year-end corporate tax filings,
- Coordination of all local tax filings, making sure it is prepared, reviewed and submitted within strict deadlines, including periodic reporting to management on the tax filing status,
- Being a key contact person with tax services providers (corporate and local), maintaining good relationship with internal and external stakeholders,
- Being responsible for preparation and coordination of preparation of various tax reports (such as BEPS, CBC, transfer pricing, etc.) and supporting with calculation of tax provisions in cooperation with the head office tax department,
- Giving guidance to other departments in finance-related matters, ability to clearly communicate and explain finance issues to non-finance people,
- Other ad-hoc activities as required.

Education / Job requirements:

- Bachelor's degree required with at least 3/ 4 years of experience within Accounting, Finance or Tax Department of an international company, audit/ tax firm
- Finance and/ or Accounting qualifications
- Flexible attitude, attention to detail, problem solving skills, no nine to five mentality
- Experience of working in international environment and effective communication with colleagues located around the world
- Knowledge and experience with tax matters and tax filing requirements in the Netherlands and internationally
- Pro-active, independent and quick learner, ability to determine priorities
- Willing to travel internationally occasionally
- Excellent computer skills (Microsoft Office with advanced experience in Excel usage)
- Dutch and English : Excellent verbal and written communication skills in both languages



GLOBAL
A subsidiary of Educational Testing Service

More information:

Workplace: Amsterdam Zuidas (World Trade Center)

Contract: Full time, 1 year with possibility of extension

Benefits: Compensation for travel, medical and lunch expenses.

Starting date: ASAP

If you want to apply, please send your CV and letter of motivation to recruitment@etsglobal.org